Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – June 30, 2026
Town Hall
620 Old Homestead Hwy, Swanzey, NH

CALL TO ORDER
The meeting was called to order by Chair James Tempesta at 3:03 p.m. at Town Hall, Old Homestead Hwy, Swanzey, NH. Present were Selectmen James Tempesta, W. William Hutwelker III, and James Ward.

OTHERS PRESENT
Administrative Assistant Katie Collins

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 3:03 pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Administrative Assistant Katie Collins.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 3:25 pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 4-0.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 3:28 pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward, HR Coordinator Meagen Kerris and Administrative Assistant Katie Collins.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 4:03 pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 4-0.

APPOINTMENTS

A. Consideration of Appointment- CIPC

Selectman Bill Huttwelker opened the discussion regarding an appointment to the Capital Improvements Program Committee (CIPC). He suggested appointing Josh Guion as an alternate member.

The Board also discussed the possibility of appointing Mark Scalera or Josh Guion as the alternate. It was agreed that if Josh Guion is not interested in serving, or if Bruce Bohannon does not wish to continue, Mark Scalera would be considered for the appointment.

Selectman Hutwelker will follow up with the individuals and report back to the Board.

NEW BUSINESS

A. SWRPC Commissioner

Selectman Bill Hutwelker informed the Board that Gus is stepping back from serving as the Town's representative to the SWRPC due to health concerns, creating a vacancy.

The Board discussed the need to identify and appoint a new representative to serve a four-year term. Board members will consider potential candidates for the appointment.

B. EmerTech Computer Purchase - Finance Director

The Board discussed the purchase of a laptop for the new Finance Director.

Mark LaBelle made a motion to authorize the purchase of a laptop from EmerTech in the amount of $2,058.59, with the expense to be paid from the Technology Budget – Computer Hardware line item. Jay Ward seconded the motion; all were in favor and the motion passed.

C. Whitcomb Hall Rental Rates

The Board discussed the Whitcomb Hall rental rates, including whether renters should have the option to rent only the downstairs portion of the building or the entire hall. Rental pricing for the different options was also discussed.

Katie Collins will continue working on the proposed rental rates and bring recommendations back to the Board.

The Board also authorized the Administrative Assistant to exercise discretion in determining which meetings or events will be subject to rental fees, in accordance with the Board's direction.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 4:29 pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Administrative Assistant Katie Collins.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 4:42 pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 4-0.

ADJOURNMENT

Motion to adjourn the meeting was made by Mark Labelle. The motion was seconded by James Ward without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 4:46 p.m.

Respectfully Submitted,

Administrative Assistant Katie Collins

Approved on July 15, 2026